



ASCOT WOODS HOMEOWNERS ASSOCIATION

WWW.AscotWoodshoa.com

Date: November 26, 2020
To: All Ascot Woods Residents
From: Ascot Woods Homeowners Association (HOA) Board of Directors (BoD)
Re: Calendar Year 2021 Annual Meeting

This memo announces the upcoming elections for the calendar year 2021 Ascot Woods BoD. The Annual Meeting is scheduled for Saturday, January 9th, 2021 at 9:00 AM. The meeting will be held at 15613 Neath Drive, Woodbridge, VA 22193. Attendees are required to wear masks.

Due to ongoing COVID restrictions, the in-person meeting will be limited to current Board Members. Homeowners that are not members of the Ascot Woods Board of Directors, and wish to participate, may do so via three methods:

1. By Web: Enter zoom.com into your browser. Click "Join a Meeting" in the top right. Enter Meeting ID: 909-812-8166
2. Phone App: Download Zoom App (Free). Register for an account or as a guest. Click on "Join." Enter Meeting ID: 909-812-8166
3. Phone Dial in (Voice only): 1-301-715-8592, Meeting ID: 909-812-8166, Passcode: 3679

If you are a renter, you are asked to forward this correspondence to the Homeowner or the Management Company responsible for the property you reside in.

The authority for running the HOA is vested in the BoD and consists of at least three (3) and no more than seven (7) officers / members. Officers include President, Vice President, Secretary and Treasurer (Secretary and Treasurer position may be combined and held by a single officer). Information on the duties and responsibilities of BoD officers can be found in the Ascot Woods Bylaws, posted on the website at www.ascotwoodshoa.com.

Homeowners who would like to serve on the 2021 BoD will be introduced during the annual meeting and may make a short address (3 minutes maximum) and respond to questions. The election will be conducted by ballot during the annual meeting and overseen by the current BoD. A minimum of three (3) and a maximum of seven (7) homeowners will be elected to serve on the 2021 BoD. Members of the Ascot Woods HOA BoD are elected to a term of one (1) year. The newly elected BoD will select officers during their first BoD meeting in Feb 2021. Additionally, sign-up sheets will be provided for those homeowners interested in serving on the Architectural Review Board (ARB).

It is important that homeowners attend the annual meeting as your vote and participation can have an impact on the continued growth and development of our community. If you are unable to attend the annual meeting, fill out the attached proxy form and give it to a homeowner who will be attending the annual meeting that you designate to cast your proxy / ballot. Should you have any questions prior to the annual meeting, feel free to contact one of the BoD members via email: Board@AscotWoodsHOA.com.

The Ascot Woods HOA dues for 2021 are \$335.00 and are due no later than 28 Feb 2021 (remittance payment to AWHO, and mail to AWHO, P.O. Box 1623, Woodbridge, VA 22195). In accordance with the Ascot Woods By-Laws (Page 19), a 6% per annum charge plus a \$10.00 per month late fee will be assessed to those homeowners who fail to pay their HOA dues on time. Additionally, in accordance with the Ascot Woods By-Laws, failure to pay HOA dues can result in a lien placed on the property and possible legal action. As a reminder, only residents who have paid their HOA dues can run for a position on the BoD or be eligible to vote.

Steve Ehrlich
AWHOA President

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ANNUAL MEETING BALLOT FOR CALENDAR YEAR 2021

You may vote for as few as one (1) or as many as seven (7) residents to serve on the 2021 Board of Directors. Self-nominations are accepted.

- _____
- _____
- _____
- _____
- _____
- _____
- _____

Use Only ONE Voting Form per Household

Signature: _____ Date: _____

Address: _____

Note: If you are unable to attend the AWHOA Annual Meeting, fill in your nominations for the 2021 Board of Directors and hand this form (signed and dated) to a homeowner who will be attending the meeting.